



## Memory Care - Caregiver Job Description

Summary: Assisting memory care community members with activities of daily living; including but not limited to: medication administration, personal hygiene, bathing, mobility, offering hydration and provide assistance at mealtimes promoting attendance at activities, and other duties as assigned.

### Qualifications:

- High school graduate or equivalent
- Certified Nursing Assistant with dementia caregiving experience preferred
- Medication administration experience preferred with proof of Department of Health Services approved medication administration program listing on state registry.
- Experience with electronic records and ability to write reports and correspondence
- Physical and emotional capacity, education and experience to respond to community member needs
- Physical demands such as; standing, walking, sitting, bending, climbing stairs, hearing, seeing, kneeling, lifting up to 35 pounds or more with team member
- Ability to effectively communicate with confidence, clarity, precision, and professionalism
- Flexibility to meet the twenty-four hour care needs of community members
- Must be at least 18 years of age

### Duties and Responsibilities:

Assist community members as outlined below using the Positive Approach to Caregiving, CARES approach, or person centered approaches

- Support and perform cares as specified in community member service plan
- Assist community members with activities of daily living and assist with physical cares such as toileting, bathing, dressing, hygiene and transferring
- Assist community members with hydration, meal set up and eating assistance
- Assure assigned community members are accounted for in activities and dining room
- Observe community members for changes in condition and report any significant changes
- Completed incident reports per policy on assigned shift
- Take and record vitals into community member's chart
- Promptly respond to code alerts and respond to door alarms
- Tidy community members' rooms and other common areas around the facility
- Change linens and remove garbage per St. Monica's policy.
- Assist community members to engage in person centered activities and participate with community members as appropriate
- Complete laundry and ensure it is delivered back to the room in timely manner
- Transfer and escort community members following care plan and safe practices
- Document care provided to using Eldermark Point of Care



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- Read and contribute to shift reports and care notes to ensure continuity of care
- Greet visitors and direct them to the right room
- Respond to emergencies situations by following St. Monica's policies and procedures
- After medication class and approval from Nursing Manager, administer medications
- Report to Nurse or Nursing Supervisor any signs of community member abuse or witnessed misappropriation
- Report to Nurse Manager when not able to work or when in overtime
- Complete 15 hours of required training according to state and federal regulation
- Treat all community members with respect, dignity, and compassion.
- Assist to provide community members with a safe, home-like environment.
- Have a neat and clean appearance and adhere to dress code as policy indicates
- Follow St. Monica's mission and core values of spirituality, compassion, trustworthiness, respect, cooperation, competence, commitment, and understanding
- Perform other duties as assigned or delegated by nurse verbally or in writing

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, national origin citizenship, age, disability, veteran status, genetic information, marital status, or other protected status.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

St. Monica's Representative \_\_\_\_\_

Date \_\_\_\_\_