



April 1, 2020

Dear St. Monica's Community Member and Family Member:

At St. Monica's, we are taking all steps to ensure that your loved one remains healthy during the Coronavirus disease (COVID-19) outbreak. Although there are no positive cases at St. Monica's we want to do everything possible to ensure that continues.

St. Monica's will reduce communal dining by offering variable times for seating and changing the party room downstairs into an accessory dining room. Community members living downstairs will eat in the party room while those that live upstairs will eat in the main dining room. Those that need assistance with eating will continue to go to the main dining room. We are also offering an option to eat in your room free of charge during the Coronavirus pandemic. This change will become effective Thursday, April 2<sup>nd</sup> starting with breakfast service.

The times of meals will be changed slightly to accommodate everyone's needs. Breakfast will begin at 6:30 am, dinner at 11:00 am and supper at 4:30 pm.

The Wisconsin Department of Health (DHS) is encouraging all long-term care facilities to follow these requirements. St. Monica's Senior Living is a Community Based Residential Facility (CBRF) and is licensed under DHS regulations.

There have been requests by community members to wear masks while they are in the common areas. Although this is not mandated, St. Monica's will provide a mask if you would like to request one.

St. Monica's leadership would like to assure you that we are following the situation closely and participate in weekly informational phone calls with the Wisconsin Department of Health. As in all situations that affect the community, St. Monica's is working closely with the local Racine Health Department.

If you have any questions please do not hesitate to call myself, Loretta Baxter, Executive Director at 262-321-7131 or Stephany Lichter, Director of Health and Wellness and Compliance Officer at 262-321-7150.

Sincerely,

A handwritten signature in cursive script that reads "Loretta Baxter".

Loretta Baxter  
Executive Director